

# Administration, Gastronomy and Tourism, Help desk worker, Hotel Director, IT - Sales and service, Marketing & PR, Primary school teacher, Top Management, Transport and Logistics



## Ranell Khamidullina

Предпочитаемая страна: Чехия

Зарплата: От 800 EUR

Направление деятельности: Логистика, склад, вэд

Тип работы: Полная занятость

Готов к переезду: Да

### Описание резюме

Hello, My name is Ranell Khamidullina. I am a fresh graduate, 24 years old. I am looking for a full-time job.

### Опыт работы

01.07.2018 – 01.09.2018

#### BD ELECTRONICS

##### International Sales Executive

Worked closely with colleagues and management to provide clients with the most efficient and professional service possible Complete understanding of pricing and quotes process Demonstrated the ability to gather order information and submit detailed information Maintained accurate records of all sales and prospecting activities including sales calls, closed sales, and follow-up activities

01.12.2018 – 01.09.2019

#### DHL IT SERVICES

##### Junior Project Coordinator

Provided administrative support for the current ongoing IT projects (documents, reports, coordination...) Provided administrative support for Project Manager Scheduled and coordinated meetings and appointments for supervisors and managers Prepared presentations